

Kelbrook and Sough Parish Council

You are summoned to attend a meeting of the Parish Council to be held on Tuesday 12th September in the annexe of the Kelbrook and Sough Village Hall at 7pm. If you are unable to attend, it is important your apologies and reason is passed to the Chair prior to the meeting.

Chairperson: Sheree Ashley

Clerk: Carole Singleton

Email: clerk@kelbrookandsoughparishcouncil.org.uk

Website: www.kelbrookandsoughparishcouncil.org.uk

AGENDA

Welcome

The Chairperson Cllr. Ashley welcomes all to the meeting

2. Attendance, Apologies and non-attendance

To record, accept or otherwise attendance, apologies for absence and non-attendance

3. Declarations of Interest

Members are reminded of the legal requirements concerning the declaration of interests. A Member must declare a disclosable pecuniary interest in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while and discussion or voting takes place.

4. Public forum

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes.

Any questions/comments for Council for items on the agenda to be sent via post/email to the clerk clerk@kelbrookandsoughparishcouncil.org.uk 24 hours before the meeting

5. Minutes

To approve minutes from the meeting held on 11th July 2023

6. To examine and approve

bank statement,
periodic bank account reconciliation
budget monitoring report

7. To approve and authorise payment of the following invoices

8. Other Financial Matters

- Banking update
- Audit report and action plan
- Payroll
- Election payment
- Reserves budget update
- Public Right of Way Local Delivery Plan and Biodiversity Small Grant Scheme

9. Update of on-going issues from other meetings

10. Planning Applications Received

11. Application Monitoring

12. Police Business

13. Updates

- Bus Shelters
- Phone box
- Christmas trees and
- Lengthsman

14. Policy updates

- Finance
- Standing orders
- Filming
- Grant making

15. Correspondence

16. To confirm the date of the next Parish Council Meeting at 7:00 10th October 2023